

Course Outline

Programme	ADP Home Economics	Course Code	HEIE-202L	Credit Hours	(0+1)
Course Title	Personal and Family Finance (Lab)				
Course Introduction					
The syllabus for this course emphasizes various key objectives such as understanding management principles in family and work situations, utilizing time, energy, and resources effectively for individual and community benefit, comprehending the concept of family and its relationship with the community, demonstrating awareness of community resources, understanding wise money management, consumerism concepts, intelligent decision-making regarding shelter for the family, safety consciousness applications, maximizing benefits from goods and services, and acquiring basic job market skills					
Learning Outcomes					
On the completion of the course, the students will: 1. Evaluate housing decisions in relation to available resources and options. 2. Demonstrate the issues related to living environment of individuals and families throughout the life cycle. 3. Analyze the significance of home for individuals and families.					
Course Content			Assignments/Readings		
Week 1	Definition of management with examples in context of house setup		Reading: AEM Introduction to Home economics Page no 111 to page no 119		
Week 2	Demographic information of Family		Reading : Introduction to Home economics Module 4 Unit 1 page no 168 to page no 179		
Week 3	Individual Time planner (Myself) Daily		Class activity under the supervision of instructor		
	Individual Time planner (Father) Daily		Class activity under the supervision of instructor		
Week 4	Individual Time planner (Mother) Daily		Class activity under the supervision of instructor		
	Individual Time planner (Working woman) Daily		Class activity under the supervision of instructor		
Week 5	Individual time planner of Siblings (Daily)		Class activity under the supervision of instructor		
	Individual time planner of Grandparent (Daily)		Class activity under the supervision of instructor		
Week 6	Group time planner of Family Weekly (Personal)		Class activity under the supervision of instructor		
Week 7	Group time planner of Family Weekly (Working Woman)		Class activity under the supervision of instructor		
Week 8	Budgeting		Reading: Personal Budgets, Chapter no 5 page no 106 to page no 109		
	Discussion and Planning on low income budgets		Class activity under the supervision of instructor		
Week 9	Mid Term Exam				
Week 10	Discussion and Planning on Middle income groups budgets		Class activity under the supervision of instructor		
	Discussion and Planning on High income groups budgets		Class activity under the supervision of instructor		

Week 11	Saving Plan (introduction)	Class Discussion
	Saving plan for a long term family goal	Class presentations
Week 12	Investment plan for a long term family goal	Presentation on Saving plan and investment for a long term goal
Week 13	Tools for personal finances (apps, journals, planners)	Search apps on play store
Week 14	Tools for personal finances (planners)	My daily Planner from Playstore
Week 15	Tools for personal finances of short term goal (apps, journals, planners)	Class activity and presentation
Week 16	Plan personal finances of short term goal by using tools	Money expense & saving tracker from play store
Week 17	Compilation of file work	
Week 18	Final Term Exam	
Textbooks and Reading Material		
1. Beerbohm, M. & Imao, D. (2020). Home Management: meaning, concept and needs (1st ed). 2. Carolyn L. Garrison, C.L. (1982). Modern Household Equipment. Prentice Hall College Div. 3. Luque. (2019). Affordable Housing Development (1st ed). 4. Nissen, L.; Faulkner, R. & Faulker, S. (1994) Inside Today's Home. Ted Buchholz. 5. Patricia Poplar Wilson, P.P. (1976). Household equipment: selection & management. Houghton Mifflin.		
Teaching Learning Strategies		
Lecture-based learning through lectures and presentations. Technology-based learning -use of Multimedia etc. Group learning through group assignments and discussion.		
Assignments: Types and Number with Calendar		
Assignment 1 (Week 3-7): Individual and Family' Weekly time planner Assignment 2 (Week 9-10): Planning of Budgets for Different income groups		